



**EASTERN CAPE**  
**LIQUOR BOARD**

**TERMS OF REFERENCE FOR**

**A REQUEST FOR QUOTATIONS FOR THE SCIENTIFIC EVALUATION OF THE  
EASTERN CAPE LIQUOR BOARD ALCOHOL HARM REDUCTION INITIATIVES**

**Ref No: 010/2025-26**

**FOR EASTERN CAPE LIQUOR BOARD**

**Date of Issue: 06 August 2025**

**Closing date: 18 August 2025**

## **TERMS OF REFERENCE**

### **A REQUEST FOR QUOTATIONS FOR THE SCIENTIFIC EVALUATION OF THE EASTERN CAPE LIQUOR BOARD ALCOHOL HARM REDUCTION INITIATIVES**

#### **1. PURPOSE**

The purpose of this document is to request quotations from suitably qualified research service providers to conduct a scientific evaluation of the Eastern Cape Liquor Board Alcohol Harm Reduction intervention initiatives with specific focus on underage drinking and higher education anti-alcohol abuse initiatives.

#### **2. EVALUATION RATIONALE**

- 2.1. Alcohol has become pervasive, affecting the broader spectrum of society and has necessitated a concerted effort to intervene in seeking to alleviate the socio-economic challenges that emanate from the reckless use of alcohol.
- 2.2. ECLB has conceptualised a comprehensive alcohol harm reduction initiative, which seeks to empower members of the community with the relevant knowledge and information on how to relate and use alcohol responsibly.
- 2.3. Key focus areas that have been identified for necessary intervention include underage drinking, binge drinking, Fetal Alcohol Syndrome and road safety (drunk driving).
- 2.4. Over the past few years an anti-alcohol abuse programme has been implemented in the province to address all the four above-mentioned areas.
- 2.5. An underage drinking intervention programme has over the years been implemented in various schools around the Eastern Cape Province. In addition, ECLB launched the Institution of Higher Learning Anti-Alcohol Abuse Programme targeting universities and TVET colleges in the Eastern Cape.
- 2.6. It has, therefore, become necessary to scientifically evaluate these interventions to determine if the objectives of the programme are realized.
- 2.7. ECLB has, over the years, worked with various schools in the province, rolling out its underage drinking awareness campaign and impact assessment of these initiatives has become increasingly imperative to determine their effectiveness.

### 3. GOALS OF THE IMPACT EVALUATION

The goals of this evaluation are as follows:

- 3.1. To determine if the underage and institution of higher learning intervention initiatives have been successful in changing the behavior of underage people and higher education students towards alcohol use.
- 3.2. The evaluation seeks to measure changes in outcomes (i.e. the wellbeing of the target population) that are attributable to underage drinking and higher education interventions.
- 3.3. Scientifically establish if the intervention initiatives achieved the set goals.
- 3.4. Determine if the intended audience received the intervention in the most efficient and effective manner.
- 3.5. To ascertain if the programme was implemented as designed.
- 3.6. To scientifically prove if or not the programme was effective.
- 3.7. Assessing whether efforts of alleviating alcohol abuse did meet their objectives.
- 3.8. Identify channels through which research informants received ECLB messages/programme
- 3.9. Compare changes in behavior of the target audience (underage persons & students).

### 4. CRITERIA FOR THE PROGRAMME EVALUATION

- 4.1. Scientific evaluation of the effectiveness of underage drinking and institutions of higher learning alcohol harm reduction initiative.
- 4.2. The scientific evaluation should target underage drinking and responsible drinking initiatives, which include schools and institutions of higher learning as follows:

#### **Schools-**

10 Schools in Chris Hani – Engcobo (5) & Queenstown (5).

15 Schools in Nelson Mandela Metropolitan (Motherwell X5, Kwazakhele X5 & X5 Uitenhage)

15 Schools in Buffalo City – EL (5) & Mdantsane (10)

\*SGB's (parents), Education Department representatives & community leaders (councilors, faith-based organisations, traditional leaders) etc.

#### **Institutions of higher learning –**

Eastcape Midlands TVET College – Nelson Mandela (Uitenhage)

Fort Hare Alice Campus

WSU Komani Campus

Butterworth WSU Campus

Rhodes University

\*SRCs, Institution officials & Management

- 4.3. Evaluation should entail determining if the underage and higher education intervention initiatives were conceptualized and designed in such a way that they address the alcohol abuse among students and underage drinking challenges and demonstrating potential to impact positive behavioral change.
- 4.4. The evaluation must further identify the strengths and the weaknesses of the programme for purposes of enhancing and improving the conceptualization and design of the programme.
- 4.5. It must determine if the programme has been properly implemented.
- 4.6. Evaluation should further identify constraints to the implementation of the programme.
- 4.7. The scientific evaluation should establish if the programme recipients responded positively to the intervention and channels through which they received the programme.
- 4.8. Evaluation should qualitatively determine community awareness and assessment of the programme.

## **5. INDICATORS FOR THE EVALUATION SHOULD INCLUDE:**

- 5.1. The program's capacity to change students and underage persons' behavior towards alcohol.
- 5.2. The level of interest in participating in the programme.
- 5.3. The level of knowledge and understanding of the programme.
- 5.4. Channels through which they have learnt about the programme.
- 5.5. The amount of intervention exposure (the extent to which the participants were exposed to the programme, and for how long they were exposed).
- 5.6. Changes in participants' behavior.
- 5.7. Community awareness of the programme.
- 5.8. Changes in community conditions or norms.
- 5.9. Changes in the environment (e.g., practices relating to underage people's use of alcohol).
- 5.10. Longer-term changes in young people's behavior towards alcohol.

## **6. METHODOLOGY**

The evaluator should clearly articulate the methodology for the generation of data, which should

comprise the following approaches (but not limited to):

- 6.1. Detailed explanation of the methods of research that the researcher will use to gather data (quantitative /qualitative).
- 6.2. Description of the sampling techniques used - selection of an appropriate sample size (sample per institution identified for the evaluation)
- 6.3. Methods of data collection
- 6.4. Key informant interviews
- 6.5. Data analysis and documentation
- 6.6. An implementation plan of the programme/evaluation
- 6.7. As part of data gathering, the researcher to provide proof of evidence for the interaction with the research participants/informants in the form of registers.

## **7. POSSIBLE QUESTIONS FOR THE GENERATION OF DATA**

- 7.1. Is the intervention doing the right thing?
- 7.2. How well does the intervention fit?
- 7.3. Is the intervention achieving its objectives?
- 7.4. How well are resources being used?
- 7.5. What difference does the intervention make to the behavior of participants?
- 7.6. Will the benefits last?
- 7.7. How have beneficiaries' lives been changed as a result of a programme?
- 7.8. Is this programme providing value for money?
- 7.9. What have been the main sources of information for the programme?

## **8. DELIVERABLES**

- 8.1. Reviewing existing alcohol harm reduction materials and data for contextualization
- 8.2. Conducting surveys (quantitative) and in-depth interviews (qualitative).
- 8.3. Data analysis.
- 8.4. Writing the research report.
- 8.5. Editing and proofreading.
- 8.6. Presentation of a draft report.
- 8.7. A revised report incorporating all research elements.
- 8.8. A final report in printed (50 copies) and PDF format.

## **9. COMPULSORY TERMS AND CONDITIONS**

- A summarised (brief) research proposal framework detailing how the evaluation will be conducted, including research methodology, sampling, data analysis, etc.
- The costs/pricing must include all costs as detailed above and inclusive of Value Added Tax (VAT) (no hidden costs will be accepted).
- All prices shall be quoted in South African currency inclusive of VAT and will hold good for 30 days.
- Failure to provide the information above will result in the quote not being considered.
- A detailed breakdown of costs per verification required should be submitted.

## **10. OTHER TERMS AND CONDITIONS**

- 10.1. The ECLB reserves the right not to make any appointment from the submitted quotations.
- 10.2. The ECLB does not bind itself to accept the quotation with the cheapest cost.
- 10.3. The ECLB reserves the right to cancel this request for a quotation and pursue an alternative course of action at any time without incurring any liability towards any bidder.
- 10.4. Prospective service providers are being advised that submission of quotation give rise to no contractual obligations on the part of ECLB.
- 10.5. Service Providers must be registered with the National Treasury Central Supplier Database. Tax compliance PIN CODE from the SARS is required and should be provided by the service provider.
- 10.6. All quotations shall become the property of ECLB and shall not be returned.
- 10.7. No services shall be rendered, or goods delivered before an official ECLB Purchase Order form has been received.
- 10.8. Quotations may be submitted by email or hand delivered.
- 10.9. Quotations received after the specified time and date will not be considered and accepted.
- 10.10. Quotations submitted shall become the property of ECLB and shall not be returned.
- 10.11. The ECLB may request written clarification or further information regarding any aspect of the quotation submitted. Service providers must supply such requested information in writing within the stipulated timeframe after the request has been made, or their quotation may be disqualified.
- 10.12. Service providers shall not qualify their quotations with their own conditions. If a service provider does not specifically withdraw its own conditions of quotation when called upon to do so, the quotation response will be declared invalid.
- 10.13. N.B: Completion of the returnable forms below is mandatory and failure to do so will render the quotation invalid. This form must be completed in full on the original and must be signed.
- 10.14. SBD 4: Declaration of interest
- 10.15. SBD 6.1 Specific goals
- 10.16. Pricing: 80/20
- 10.17. Price must be in South African currency and must be inclusive of VAT. Prospective service providers are further requested to indicate their price in all elements listed in their pricing schedule (no hidden costs/ unknown costs will be accepted). Price will be evaluated based on 80 points and applicable formula for calculating points.
- 10.18. Service providers shall not qualify their quotation with their own conditions. If a service provider does not specifically withdraw its own conditions of quotation when called upon to do so, the quotation response will be declared invalid.
- 10.19. In order for quotations to be considered for and included in the evaluation, it is necessary that quotations fully cater to the complete specifications outlined in the deliverables.
- 10.20. By providing a quote or bid and/or related documentation to the Eastern Cape

Liquor Board, the bidder/quoter consents to the processing of its Personal Information, as defined in the Protection of Personal Information Act 4 of 2013 and any other applicable data protection legislation, for the purposes of procurement, including but not limited to the evaluation, adjudication and appointment of a successful bidder/quoter. The submitted information may also be utilised for any audit and/or legislative reporting purposes.

11.2 Where applicable, the bidder/quoter warrants that it has obtained the necessary consent to process any personal information of its employees and/or any third parties whose personal information is provided for the bid /quotation. In addition, the bidder/quoter consents that Eastern Cape Liquor Board to:

verify any personal information with the National Treasury CSD website, including verification of references.

verify any other regulatory/ industry or any accredited/certification bodies.

At any stage should the bidder/quoter wish to withdraw its consent as detailed hereabove, it must do so in writing and address such notification to the Information Officer (IO). The personal information collected for the purpose of this bid/quotation will be retained for the period after the finalisation of the procurement process in accordance with the Eastern Cape Liquor Board Records Management Policy

## 11. EVALUATION CRITERIA

### Stage 1 Functionality

Functionality will be assessed against the criteria and weightings specified below:

#	Functionality Assessment	Maximum Points
1	<p>Experience:</p> <p>No. of research projects conducted (including provision of documentary proof of such research projects)</p> <ul style="list-style-type: none"> <li>• Five (5) or more research projects (25)</li> <li>• Four (4) research projects (20)</li> <li>• Three (3) research projects (15)</li> <li>• Two (2) research projects (10)</li> <li>• One (1) research project (5)</li> </ul>	25
2	<p>Qualifications of the research team leader to hold post graduate degree at least in the following fields:</p> <ul style="list-style-type: none"> <li>• PhD (15)</li> <li>• Master's degree (5)</li> <li>• Below Masters (0)</li> </ul>	20

	<i>NB: Relevant qualifications for the team leader. Copies of CV and certificates must be attached for the entire research team.</i>	
3	Research proposal which includes: <ul style="list-style-type: none"> <li>• implementation plan (10)</li> <li>• methodology – showing the entire framework and demonstrate how this research will be conducted. (20)</li> </ul>	30
4	Resource capacity to conduct such research which includes: <ul style="list-style-type: none"> <li>• transport (10)</li> <li>• human resources, (5)</li> </ul>	15
5	Knowledge and availability of instruments to collect data (questionnaire) and analyse data.	10
	<b>TOTAL</b>	<b>100</b>

Bidders who obtain 70 points and above out of 100 for functionality (Stage 1) will qualify for evaluation in terms of price and Specific goals in stage 2. All points scored by qualifying bidders in stage 1 will not be taken into consideration in stage

The evaluation criteria will use 80/20 Principles, where the points are formed by Price and the Specific Goals, Price is 80 points, and the Specific goals is 20 points. NB: SBD 6.1 must be used to claim points. Additional information i.e., Medical Certificate, CSD information based on ownership of the enterprise and other related information of ownership submitted will be an added advantage. However, added relevant information may be requested for further verification in the evaluation process.

#### **Price and Preference point system (80/20)**

<b>Criteria</b>	<b>Point System</b>
Price	80
Specific goals	20
<b>Total</b>	<b>100</b>

### **11.2 STAGE 2 – PRICING AND PREFERENTIAL POINT SYSTEM**

Table: Specific Goals

**Specific goals categories are broken down as detailed below:**

<b>Specific Goal Category</b>	<b>Allocation of Points 20</b>
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<b>Black Ownership: Enterprise Owned by Black Persons i.e., Africans, Coloured, Indians, and Others as defined by the Constitution of South Africa</b> <ul style="list-style-type: none"> <li>▪ 51% or more Black owned enterprises</li> <li>▪ 50% - 10% Black ownership</li> <li>▪ Less than 10% Black ownership</li> </ul>	 8 4 0
<b>Women Ownership</b> <ul style="list-style-type: none"> <li>▪ 51% or more Women Ownership</li> <li>▪ 50%- 10% Women Ownership</li> <li>▪ Less than 10% Women Ownership</li> </ul>	 3 1.5 0
<b>Youth ownership</b> <ul style="list-style-type: none"> <li>▪ 51% or more Youth ownership</li> <li>▪ 50%- 10% Youth ownership</li> <li>▪ Less than 10% Youth ownership</li> </ul>	 3 1.5 0
<b>Disability</b> <ul style="list-style-type: none"> <li>▪ 51% or more Disability ownership</li> <li>▪ 50%- 10% Disability ownership</li> <li>▪ Less than 10 % Disability ownership</li> </ul>	 2 1 0
<b>Locality</b> Enterprise located in the Eastern Cape Province or Enterprise located in the area where goods are required	 2
<b>SMME/ EME</b> SMME constitutes turnover less than 50 million per annum. EME an enterprise that has an enterprise that has a turnover of no more than 10 million per Annum.	 2
<b>Total</b>	 <b>20</b>

## 11. PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013

### DISCLAIMER

11.1. By providing a quotation or bid and/or related documentation to the Eastern Cape Liquor Board, the bidder/quoter consents to the processing of it's Personal

Information, as defined in the Protection of Personal Information Act 4 of 2013 and any other applicable data protection legislation, for the purposes of the procurement purpose, including but not limited to the evaluation, adjudication and appointment of a successful bidder/quoter. The submitted information may also be utilised for any audit and/or legislative reporting purposes.

11.2. Where applicable, the bidder/quoter warrants that it has obtained the necessary consent to process any personal information of its employees and/or any third parties whose personal information is provided for the bid /quotation.

In addition, the bidder/quoter consents that Eastern Cape Liquor Board to:-

11.2.1 Verify any personal information with the National Treasury CSD website, including verification of references.

11.2.1.1 Verify any other regulatory/ industry or any accredited/certification bodies.

11.3.1.1 At any stage should the bidder/quoter wish to withdraw its consent as detailed hereabove, it must do so in writing and address such notification to the Senior Manager of Corporate Services. The personal information collected for the purpose of this bid/quotation will be retained for the time period after the finalization of the procurement process in accordance with the Eastern Cape Liquor Board Records Retention Policy and POPIA Policy.

## 12 SUBMISSION OF QUOTATIONS

Quotations should be emailed, or hand delivered to:

FOR ANY ENQUIRIES	PROCUREMENT RELATED ENQUIRIES	FOR SUBMISSION OF QUOTES
<b>Mr. Pumlanani Fani</b>	<b>Ms. Hlengiwe Vakele</b>	<b>Ms Luxolo Qegu</b>
Eastern Cape Liquor Board	Eastern Cape Liquor Board	Eastern Cape Liquor Board
Shop No. 10 Bacon Bay Crossing	Shop No. 10 Bacon Bay Crossing	Shop No. 10 Beacon Bay Crossing
Bonza Bay Road	Bonza Bay Road	Bonza Bay Road
Beacon Bay	Beacon Bay	Beacon Bay
East London	East London	East London
<b>Cell 060 554 6950</b>	<b>Cell: 043 492 0486</b>	<b>Cell: 067 596 7955</b>
<b>E-mail:</b> <a href="mailto:pumlani.fani@eclb.co.za">pumlani.fani@eclb.co.za</a>	<b>E-mail:</b> <a href="mailto:hlengiwe.vakele@eclb.co.za">hlengiwe.vakele@eclb.co.za</a>	<b>E-mail:</b> <a href="mailto:luxolo.qegu@eclb.co.za">luxolo.qegu@eclb.co.za</a>

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

**EASTERN CAPE LIQUOR BOARD****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 **To be completed by the organ of state**  
*(delete whichever is not applicable for this tender).*
- a) The applicable preference point system for this tender is the **80/20** preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
  - (b) Specific Goals.
- 1.4 **To be completed by the organ of state:**  
The maximum points for this tender are allocated as follows:
- |  | POINTS     |
|--|------------|
| <b>PRICE</b>                                     | <b>80</b>  |
| <b>SPECIFIC GOALS</b>                            | <b>20</b>  |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b> |
- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

- $P_s$  = Points scored for price of tender under consideration
- $P_t$  = Price of tender under consideration
- $P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Black Ownership: Enterprise Owned by Black Persons i.e., Africans, Coloured, Indians, and Others as defined by the Constitution of South Africa</b> <ul style="list-style-type: none"> <li>▪ 51% or more Black owned enterprises</li> <li>▪ 50%- 10% Black ownership</li> <li>▪ Less than 10% Black Ownership</li> </ul>	<p style="text-align: center;">8 4 0</p>	
<b>Women Ownership</b> <ul style="list-style-type: none"> <li>▪ 51% or more Women Ownership</li> <li>▪ 50%- 10% Women Ownership</li> <li>▪ Less than 10% Women Ownership</li> </ul>	<p style="text-align: center;">3 1.5 0</p>	
<b>Youth Ownership</b> <ul style="list-style-type: none"> <li>▪ 51% or more Youth Ownership</li> <li>▪ 50%- 10% Youth Ownership</li> <li>▪ Less than 10% Youth Ownership</li> </ul>	<p style="text-align: center;">3 1.5 0</p>	
<b>Disability</b> <ul style="list-style-type: none"> <li>▪ 51% or more Disability Ownership</li> <li>▪ 50%- 10% Disability Ownership</li> <li>▪ Less than 10% Disability Ownership</li> </ul>	<p style="text-align: center;">1 1 0</p>	
<b>Locality</b> (Enterprise located in the Eastern Cape Province or Enterprise located in the area where goods are required).	<p style="text-align: center;">2</p>	
<b>SMME/EME</b> SMME constitute a turnover less than 50 million per annum. EME an enterprise that has an enterprise that has a turnover of no more than 10 million per Annum	<p style="text-align: center;">2</p>	
<b>Total</b>	<p style="text-align: center;"><b>20</b></p>	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....