



## BID NOTICE

### THE PROVISION OF THE LEASE FOR THE FLEET SERVICES FOR THE EASTERN CAPE LIQUOR BOARD FOR A PERIOD OF THREE (3) YEARS

No	Bid Reference No	Description	Compulsory Briefing Session	Date
1	ECLB/009/2021-22	Provision of the Lease of Fleet Services for the Eastern Cape Liquor Board for a period of three years	<b>Virtual Meeting: Microsoft Teams, Date: 26 August 2021 (Thursday, Time: 11h00 am.</b> <b>Email</b> <a href="mailto:Hlengiwe.Vakele@eclb.co.za">Hlengiwe.Vakele@eclb.co.za</a> <b>Or</b> <a href="mailto:Ndaba.Qinisile@eclb.co.za">Ndaba.Qinisile@eclb.co.za</a> <b>before 10h00 am to request the link.</b> <b>NB: No one will be connected after 11h15 am.</b>	<b>Closing date:</b> 10 September 2021 at 12:00

Bids are hereby invited from the suitable and qualified services providers/ bidders to submit bids for the above-mentioned bid.

Bid documents will be available from ECLB Head in East London Offices as from **20 August 2021** during office hours (08:00 to 16:30) Monday to Thursday and (08:00 to 16:00) on Friday **upon the payment of non-refundable deposit of R100.00** per set of documents which is deposited to: *Name: Eastern Cape Liquor Board, Bank: First National Bank, Branch: East London, Account type: Cheque Account no: 62103344800, Branch no: 210121* **as reference kindly use the Bid Number and company name: (009/2021-22 Name of company) Please provide the deposit slip as proof of payment on request for the bid documents.**

The completed documents and any supporting documentation must be placed in a sealed envelope clearly marked” **PROVISION OF THE LEASE FOR FLEET SERVICES FOR EASTERN CAPE LIQUOR BOARD HEAD OFFICE, EAST LONDON**” and deposited in the **Bid Box** situated in the reception area, at **Shop No. 10 Beacon Bay, Beacon Bay Crossing, East London** at on the **10 September 2021@ 12:00 midday**. Submission register must be signed by all the submitting bidders.

**Evaluation Criteria: Preferential Points System (80/20)**

The Evaluation is in two Stages: Functionality in Stage 1 and Price and Stage 2 for B-BBEE. The 80/20-Preference Points Principle; 80 points will be for the price and the 20 points will be for the supplier's B-BBEE rating.

**STAGE 1 FOR FUNCTIONALITY**

<p><b>Experience in fleet management</b> business (reference to previous successful projects proven by submission of letters)</p> <ul style="list-style-type: none"> <li>• 5 or more years of relevant experience</li> <li>• 4 years of relevant experience</li> <li>• 3 years of relevant experience</li> <li>• 2 years of relevant experience</li> <li>• 1 year of relevant experience</li> </ul> <p><b>N.B Each year of experience will qualify for 4 points, subject to maximum of 20 points</b></p>	20
<p><b>Data monitoring system</b> that is able to generate various management reports on each vehicle</p> <ol style="list-style-type: none"> <li>1. Access to web-based application - 10</li> <li>2. Realtime monitoring of the vehicle - 20</li> <li>3. Generate vehicle usage report - 10</li> </ol>	40
<p><b>Plan for the value-added service</b>, including but not limited to</p> <ol style="list-style-type: none"> <li>1. a three (3) year full maintenance plan - 10</li> <li>2. roadside assistance - 5</li> <li>3. replacement/courtesy vehicle - 10</li> <li>4. turnaround-times - 5</li> <li>5. mechanical repairs - 5</li> <li>6. tyre replacement - 5</li> </ol>	40
<p><b>Total</b></p>	<b>100</b>

**NB: Service providers must provide sufficient proof/documents to justify awarding of the points above and such proof should include details of contactable references to evaluation criteria above.**

***Bidders who obtain 70 points above out of 100 for functionality (Stage 1) will qualify for evaluation in terms of price and B-BBEE Status in stage 2. All points scored by qualifying bidders in stage 1 will not be taken into consideration in stage***

## STAGE 2 Evaluation for Price for B-BBEE

Evaluation Criteria	Points
Price	80
B-BBEE (Verification Status level)	20
Total	100

***Please Note the following.***

- Attendants/ prospective bidders must sign the attendance register.
- No late, telegraphic, faxed or e-mailed bids will be accepted.
- The ECLB Supply Chain Management policy will apply.
- ECLB reserves the right not to appoint for this bid.

**Enquiries:**

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