



## TENDER NOTICE

The Eastern Cape Liquor Board invites prospective bidders to bid for the following:

Bid number	Description	Briefing sessions	Closing date and time
011/2021/22	“PROVISION OF A CLOUD BACKUP AND REPLICATION SOLUTION FOR A PERIOD OF 3 YEARS	Virtual Meeting: Microsoft Teams, Date: 12 August 2021 (Wednesday) Time: 11h00 am Email <a href="mailto:Hlengiwe.Vakele@eclb.co.za">Hlengiwe.Vakele@eclb.co.za</a> Or <a href="mailto:Vuyokazi.Mdingi@eclb.co.za">Vuyokazi.Mdingi@eclb.co.za</a> before 10h00 am to request the link. <b>NB: No one will be connected after 11h15 am.</b>	27 August 2021 Time: 12h00 noon

Bids are hereby invited from the suitable and qualified services providers/ bidders to submit bids for the above-mentioned bid.

Bid documents will be available from ECLB Head Office as from **6<sup>th</sup> August 2021** during office hours (08:00 to 16:30) Monday to Thursday and (08:00 to 16:00) on Friday upon the payment of **non-refundable deposit of R100.00** per set of documents which is deposited to:

*Name: Eastern Cape Liquor Board, Bank: First National Bank Branch: East London, Account type: Cheque, Account no: 62103344800, Branch no: 210121*

**As reference kindly use the Bid Number and company name: (011/2021/22 Name of company) Please provide the deposit slip as proof of payment on request for the bid documents.**

The completed documents and any supporting documentation must be placed in a sealed envelope clearly marked” **“PROVISION OF A CLOUD BACK UP AND REPLICATION FOR A PERIOD OF THREE YEARS”** and deposited in the Bid Box situated in the ECLB Head Office reception area, in Beacon Bay Crossing by the **27 August 2021 at 12h00 noon**. Submission register must be signed by all the submitting bidders.

**Evaluation Criteria: Preferential Points System (80/20)**

The Evaluation is in two Stages: Functionality in Stage 1 and Price and Stage 2 for B-BBEE. The 80/20-Preference Points Principle; 80 points will be for the price and the 20 points will be for the supplier's B-BBEE rating

**Stage 1: Functionality criteria**

<b>Category</b>	<b>Description</b>	<b>Score</b>
Proposal & Project plan	<p>The proposal must specify in detail how the solution is designed and how it will address the requirements.</p> <p>The project plan must detail the methodology the company will use to implement the proposed solution.</p> <p>0 = No proposal &amp; plan            10 = Average proposal &amp; plan            20 = Excellent proposal &amp; plan</p>	<b>15</b>
References	<p>Bidders must submit signed reference letters of disaster recovery projects completed within the last 3 years.</p> <p>References must be of work done in the public sector in the province of Eastern Cape.</p> <p>0 = no reference letters submitted            10 = 1 reference letter submitted            20 = 2 reference letters submitted            30 = 3 or more reference letters submitted</p>	<b>30</b>
Certification/Accreditation	<p>The bidder must have the following qualifications and accreditation:</p> <ul style="list-style-type: none"> <li>• The company must be a member of the <b>Business Continuity Institute (BCI)</b></li> <li>• The company must be a <b>Veeam Silver partner</b> and above</li> <li>• The company must be a <b>Veeam Cloud Service Provider (VCSP)</b></li> </ul> <p>0 = no certifications            10 = 1 certification            20 = 2 certifications            35 = All 3 certifications</p>	<b>35</b>
Qualifications/Expertise	<p>The implementation team must possess the appropriate qualifications:</p> <p>The Project Manager must have a project management certification e.g. Prince2, PMBOK, or similar.</p>	<b>10</b>

	<p>The Engineer must have the technical certification issued by the OEM.</p> <p>0 = No qualifications 5 = 1 of 2 qualifications 10 = 2 of 2 qualifications</p>	
Experience	<p>The implementation team must possess appropriate experience:</p> <p>The Project Manager must have project management experience in disaster recovery projects: 0 = No experience 3 = 1-2 years' experience 5 = 3-5 years' experience</p> <p>The Engineer must have the technical experience in disaster recovery projects: 0 = No experience 3 = 1-2 years' experience 5 = 3-5 years experience</p>	<b>10</b>

**NB: Service providers must provide sufficient proof/documents to justify awarding of the points above and such proof should include details of contactable references to evaluation criteria above.**

***Bidders who obtain 70 points and above out of 100 for functionality (Stage 1) will qualify for evaluation in terms of price and B-BBEE Status in stage 2. All points scored by qualifying bidders in stage 1 will not be taken into consideration in stage***

#### **STAGE 2 Evaluation for Price for B-BBEE**

<b>Evaluation Criteria</b>	<b>Points</b>
<b>Price</b>	<b>80</b>
<b>B-BBEE (Verification Status level)</b>	<b>20</b>
<b>Total</b>	<b>100</b>

Compulsory **virtual tender briefing sessions** will be held through **MS TEAMS** on the **12 August 2021 at 11h00 am**. Email [Hlengiwe.Vakele@eclb.co.za](mailto:Hlengiwe.Vakele@eclb.co.za) or [Vuyokazi.Mdingi@eclb.co.za](mailto:Vuyokazi.Mdingi@eclb.co.za) before **10h00** to request the link for the session.

**No one will be allowed to connect after 11h15 am.**

- Attendants on Ms Teams must write their names & surname and the Company represented as the form of attendance register.
- No late, telegraphic, faxed, or e-mailed bids will be accepted.
- The ECLB Supply Chain Management policy will apply.
- ECLB reserves the right not to appoint for this bid.

- Due to COVID19 Safety Regulations, no prospective bidders will be allowed at the opening of the tender box. Register will be published on the entity's website [www.eclb.co.za](http://www.eclb.co.za).